

**FREEDOM PLAINS UNITED PRESBYTERIAN CHURCH
EXPENSE VOUCHER**

AUTHORIZED REQUESTOR: _____ DATE: _____

PAY TO (if other than requestor): _____

PAYMENT METHOD: ELECTRONIC DEPOSIT PAPER CHECK AS PREVIOUSLY INSTRUCTED
(provide required information on bottom of page if electronic deposit or paper check is being requested for the first time)

PLEASE NOTE: ITEMIZED RECEIPTS MUST BE SUBMITTED FOR ALL ITEMS

Item/Purpose (list each receipt being submitted on a separate line)	Amount	Treasurer's Use Only
TOTAL		

ELECTRONIC DEPOSIT INFORMATION (if “electronic deposit” requested):

Bank Name: _____ Checking Savings

Bank Routing Number (9 digits): _____ Account Number: _____

MAILING ADDRESS (if “paper check” requested): Use mailing address from church records

ADDRESS: _____

CITY/STATE/ZIP: _____